

Kappa Psi Pharmaceutical Fraternity, Inc.

Uniform Collegiate Chapter By-Laws

By-Law XVII

Zeta Zeta Local Chapter Ordinances

Ordinance 1- Title

Sec. 1. – This Chapter shall be known as Zeta Zeta Chapter, hereinafter referred to as the Chapter, according to the charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of May 25th, 2014.

Sec. 2 – No additions to By-Law I, Sec. 2.

Ordinance 2 – Membership

Sec. 1. – A Member may be said to be in good standing if they have a minimum cumulative GPA above 2.5, and attend at least one (1) professional event per semester (qualifying events being continuing education courses or regional/national professional organization meetings). Any meetings not listed may be approved at the discretion of the Executive Committee. Members deemed to be not in good standing for not meeting those minimum requirements discussed in this section shall have one (1) probationary semester in which to complete the necessary academic and/or professional requirements. Members who again do not satisfy the minimum requirements at the end of the probationary semester shall be referred to the Judiciary Committee.

Ordinance 3 – Election of Members

Sec. 1. – For a prospective member to be offered a bid to pledge the Fraternity, they must have a record of attending a minimum of 50% of the Chapter's rush events, or be nominated by a Member in good standing to the Pledgemaster. The Pledgemaster will then announce a meeting at which bid decisions will take place. At that meeting, the Pledgemaster can approve or deny to offer the bid to the nominated prospective member at his/her discretion. The Chapter members present may vote to overrule the Pledgemaster's decision by a number greater than ½ of members in attendance. To be eligible for election as a Member of the Fraternity, a pledge must attend all required meetings and events unless previously excused at the discretion of the Pledge Committee. Absences must be announced to the pledge committee or pledgemaster at least 5 days before the date of the actual absence. Absences for emergencies or medical reasons may be excused at the discretion of the Pledge Committee upon notification of the qualifying situation.

Sec. 2. – The pledge period will be determined by the executive committee at the beginning of the academic year after consultation with the college of pharmacy."

Ordinance 4 – Officers and Order of Election

Sec. 1. – The Officers of the Chapter shall be: Regent, Vice Regent, Secretary, Treasurer, Historian, Chaplain, 1st Sergeant-at-Arms, 2nd Sergeant-at-Arms, Pledgemaster, Grand Council Deputy, and Co-Grand Council Deputy.

Ordinance 5 – Qualification, Election, and Installation of Officers

Sec. 1. – Nominations for Officer's positions and the date of elections shall be announced and opened no later than thirty (30) days before the selected date of elections. Members in good standing must be present at nominations in order to be nominated. Effective one year after chartering, to be nominated for the offices of Regent and Pledge Master, a member must have been active and in good standing for at least one (1) full year prior to the election. If no Member meeting the above requirements accepts nomination, then any Member may be nominated.

Sec. 2. – No additions to By-Law V, Sec. 2.

Sec. 3. – No additions to By-Law V, Sec. 3.

Sec. 4. – Installation of chapter officers will occur each spring at the final regular chapter meeting of the school year.

Sec. 5. – No additions to By-Law V, Sec 5.

Sec. 6. – No additions to By-Law V, Sec 6.

Sec. 7. – No additions to By-Law V, Sec 7.

Ordinance 6 – Duties of Officers

Sec. 1. – The Regent shall also be responsible for completing and submitting all National and Province forms with the Secretary.

Sec. 2. – The Vice Regent shall also be responsible for setting up and coordinating fundraising, community service, and philanthropy events, preparing and presenting the Chapter report at Province meetings.

Sec. 3. – The Secretary shall also be responsible for notifying the school of elected Officers, prepare and present a risk management presentation to be given to Members at the first meeting of the academic year, and attend the monthly Chapter meetings of the local Collegiate and Graduate Chapters.

Sec. 4. – No additions to By-Law VI, Sec. 4.

Sec. 5. – No additions to By-Law VI, Sec. 5.

Sec. 6. – No additions to By-Law VI, Sec. 6.

Sec. 7. – The Historian shall also be responsible for keeping a photographic record of all Chapter events, compile a scrapbook of pledging events to be presented to the new Members at the time of initiation, preparing the Chapter report with the Vice Regent, organizing and arranging for a

membership montage to be photographed and displayed at the Chapter office, and prepare a Chapter newsletter to submit to the Fraternity at large at least twice a year.

Sec. 8. – No additions to By-Law VI, Sec. 8.

Sec. 9. – The 1st Sergeant-at-Arms shall also be responsible for ensuring observance of risk management policies at all Fraternity events.

Sec. 10. – No additions to By-Law VI, Sec. 10.

Sec. 11. – The Co-Grand Council Deputy shall serve as an advisor who shall also review prospective pledge names for adherence to Fraternity risk management policy.

Sec. 12. – No additions to By-Law VI, Sec. 12.

Sec. 13. – No additions to By-Law VI, Sec. 13.

Sec. 14. – The 2nd Sergeant-at-Arms shall assist the 1st Sergeant-at-Arms in performing the roles outlined in By-Law VI, Sec. 9., and also be responsible for ensuring observance of risk management policies at all Fraternity events.

Sec. 15. – The Pledgemaster shall be responsible for designing the events for, and scheduling the pledging program, arranging and setting up rush events, attend school orientation events to inform new students about the Fraternity, form and head the pledge committee, assign bigs/littles together with the Regent, Grand Council Deputy, and Co-Grand Council Deputy, ensure proper inventory of necessary pledging and initiation materials, prepare and present a pledge orientation program at pinning, and be in charge of pledge meetings.

Ordinance 7 – Committees and Their Duties

Sec. 1. – No additions to By-Law VII, Sec. 1.

Sec. 2. – No additions to By-Law VII, Sec. 2.

Sec. 3. – No additions to By-Law VII, Sec. 3.

Sec. 4. – No additions to By-Law VII, Sec. 4.

Sec. 5. – The duties of the committees listed in Section 1 of By-Law VII shall be:

Sub-Sec. A. – No additions to By-Law VII, Sec. 5, Sub-Sec. A.

Sub-Sec. B. - No additions to By-Law VII, Sec. 5, Sub-Sec. B.

Sub-Sec. C. - No additions to By-Law VII, Sec. 5, Sub-Sec. C.

Sub-Sec. D. - No additions to By-Law VII, Sec. 5, Sub-Sec. D.

Sub-Sec. E. - No additions to By-Law VII, Sec. 5, Sub-Sec. E.

Sub-Sec. F. - No additions to By-Law VII, Sec. 5, Sub-Sec. F.

Sub-Sec. G. - No additions to By-Law VII, Sec. 5, Sub-Sec. G.

Sub-Sec. H. - No additions to By-Law VII, Sec. 5, Sub-Sec. H.

Sub-Sec. I. - No additions to By-Law VII, Sec. 5, Sub-Sec. I.

Sub-Sec. J. - No additions to By-Law VII, Sec. 5, Sub-Sec. J.

Sub-Sec. K. - No additions to By-Law VII, Sec. 5, Sub-Sec. K.

Sub-Sec. L. - No additions to By-Law VII, Sec. 5, Sub-Sec. L.

Sub-Sec. M. - No additions to By-Law VII, Sec. 5, Sub-Sec. M.

Sec. 6. - No additions to By-Law VII, Sec. 6.

Sec. 7. – No additions to By-Law VII, Sec. 7.

Ordinance 8 – Records

Sec. 1. – No additions to By-Law VIII, Sec. 1.

Ordinance 9 – Unethical Conduct

Sec. 1. – Punishments for Members convicted of unethical conduct shall be submitted by the Judicial Committee to the general membership during the next Chapter meeting for ratification. The membership may choose to approve or to amend the punishment by a vote of two-thirds (2/3) of quorum.

Sec. 2. – No additions to By-Law IX, Sec. 2.

Sec. 3. – No additions to By-Law IX, Sec. 3.

Ordinance 10 – Meetings

Sec. 1. – Regular Chapter meetings shall take place on the first Monday of each month during the academic year. In the event that a meeting must be canceled due to weather or other emergency, the Regent will notify the chapter within twenty-four (24) hours of the date of the rescheduled meeting.

Sec. 2. – A fine of five U.S. dollars (\$5.00 USD) shall be assessed against a Member who does not attend the monthly Chapter meeting and fails to notify the Secretary at least forty-eight (48) hours in advance of their absence. Members who have not paid this fine by the time of the next Chapter meeting shall be deemed to be not in good standing until this debt is satisfied. Members who miss three (3) consecutive Chapter meetings without adequate notice to the Secretary shall be referred to the Judicial Committee.

Sec. 3. – No additions to By-Law X, Sec. 3.

Sec. 4. – No additions to By-Law X, Sec. 4.

Ordinance 11 – Dues

Sec. 1. – No additions to By-Law XI, Sec. 1.

Sec. 2. – Each Member shall pay an annual fee of one hundred fifty U.S. dollars (\$150.00 USD). The necessary National and Province dues owed by that Member shall be subtracted from this sum and submitted to the respective office by the Treasurer on that Member's behalf.

Sec. 3. – No additions to By-Law XI, Sec. 3.

Sec. 4. – Dues must be paid to the Chapter Treasurer thirty (30) days before the start of the academic year.

Sec. 5. – No additions to By-Law XI, Sec. 5.

Ordinance 12 – Secrecy

Sec. 1. – No additions to By-Law XII, Sec. 1.

Sec. 2. – No additions to By-Law XII, Sec. 2.

Ordinance 13 – Ritual of Initiation

Sec. 1. – No additions to By-Law XIII, Sec. 1.

Ordinance 14 – Quorum

Sec. 1. - Members on APPE rotations (third and fourth-year professional students) will not be counted against quorum to conduct official business, but will be able to cast a vote and be counted for quorum for meetings that they are able to attend.

Ordinance 15 – Parliamentary Procedure

Sec. 1. – No additions to By-Law XV, Sec. 1.

Ordinance 16 – Amendments

Sec. 1. – No additions to By-Law XVI, Sec. 1.

Sec. 2. – No additions to By-Law XVI, Sec. 2.

Sec. 3. – No additions to By-Law XVI, Sec. 3.

Sec 4. – No additions to By-Law XVI, Sec. 4.

Reviewed and approved by the Touro Chapter on March 10th, 2014

Approved by the Legislative Committee on March 20th, 2014.